

Program No 2380-S Term: Date of Award to 08/31/2016										
TITLE: VERITAS										P. 1 of 2
			Alcom Printing 370-03367		Cenveo Los Angeles 040-18532		Gateway Press 160-35370		Gray Graphics 190-38435	
ITEM NO	DESCRIPTION	AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
I.	PRINTING AND BINDING: Prices offered shall include the cost of all required materials and operations (including proofs and paper) necessary for the printing and binding of the product listed with accordance with these specifications.									
(a)	Text in 4/color process incl binding									
1)	Makeready and/or Setupper page	352	48.00	16,896.00	178.30	62,761.60	49.36	17,374.72	45.00	15,840.00
2)	Running per 1,000 copiesper page	4224	9.30	39,283.20	10.44	44,098.56	10.87	45,914.88	10.00	42,240.00
(b)	Foldout printing in 4/c process....per foldout									
1)	Makeready and/or Setupper page	2	200.00	400.00	500.00	1,000.00	555.80	1,111.60	350.00	700.00
2)	Running per 1,000 copiesper page	24	37.50	900.00	20.00	480.00	48.33	1,159.92	125.00	3,000.00
(c)	Cover prtq 4/color process & dull varnish incl bind									
1)	Makeready and/or Setupper complete cover	4	400.00	1,600.00	1,743.38	6,973.52	1,283.00	5,132.00	550.00	2,200.00
2)	Running per 1,000 copies.....per complete cover	48	200.00	9,600.00	102.04	4,897.92	251.75	12,084.00	115.00	5,520.00
(d)	Cover prtq add'l PMS color as 5th ink									
1)	Makeready and/or Setup.....per cover page	4	50.00	200.00	50.00	200.00	150.00	600.00	100.00	400.00
2)	Running per 1,000 copies ...per cover page	48	1.00	48.00	5.00	240.00	2.50	120.00	4.00	192.00
II.	PACKING AND DISTRIBUTION									
1.	Bulk Shipments									
(a)	Packing and sealing shipping containersper container	176	1.50	264.00	2.95	519.20	1.50	264.00	2.00	352.00
2.	Mailed Shipments									
(a)	Single copies & multiple copies up to 200 leaves in polybagsper bag	8772	0.65	5,701.80	0.30	2,631.60	0.40	3,508.80	0.35	3,070.20
(b)	Single or multiple copies over 200 leaves, up to 12 lbs in cushioned gabs or wrapped in shipping bundles (max. gross weight 14 lbs)per bag or bundle	928	0.95	881.60	1.65	1,531.20	1.00	928.00	1.00	928.00
(c)	Quantities over 12 lbs up to 24 lbs, wrapped in shipping bundles or packed in shipping containers, at contractor's option (max gross weight 27 lbs)per bundle or container	368	1.35	496.80	2.60	956.80	1.25	460.00	1.50	552.00
(d)	Quantities over 24 lbs up to 36 lbs, packed in shipping containers (max gross weight 40 lbs)per container	40	1.50	60.00	2.95	118.00	15.00	600.00	2.00	80.00
	CONTRACTOR TOTALS			\$76,331.40		\$126,408.40		\$89,257.92		\$75,074.20
	DISCOUNT		5.00%	\$3,816.57			3.00%	\$2,677.74	2.00%	\$1,501.48
	DISCOUNTED TOTALS			\$72,514.83		\$126,408.40		\$86,580.18		\$73,572.72
				AWARDED						
			McDonald & Eudy 190-56520		Monarch Litho 040-60078		S&S Graphics 190-77299		Universal Printing 240-90219	
ITEM NO	DESCRIPTION	AWARD	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
I.	PRINTING AND BINDING: Prices offered shall include the cost of all required materials and operations (including proofs and paper) necessary for the printing and binding of the product listed with accordance with these specifications.									

U.S. GOVERNMENT PRINTING OFFICE
Virginia Beach, Virginia

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Veritas

as requisitioned from the U.S. Government Printing Office (GPO) by the

Department of the Army

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning Date of Award, and ending August 31, 2016, plus up to four (4) optional 12-month extension periods that may be added in accordance with the "OPTION TO EXTEND THE TERM OF THE CONTRACT" clause in Section 1 of this contract.

BID OPENING: Bids shall be publicly opened at 2:00p.m., prevailing Eastern Standard Time, on August 24, 2015.

BID SUBMISSION: Submit bids to: U.S. Government Printing Office, 291 Independence Blvd. Suite 401, Virginia Beach, VA 23462. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO Fax No. (757) 490-7950. The program number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised June 2001. **NOTE: FAXED BIDS RECEIVED AFTER 2:00 P.M. WILL NOT BE CONSIDERED FOR AWARD.**

Do NOT fax double sets or extra copies of forms that have not been requested; only fax the pages in SECTION 4 of these specifications, with all of the information completed as requested.

Abstract of previous procurement for 2380-S, contract prices are available at [www.gpo.gov/gpo/abstracts/abstract.action?region=Virginia Beach](http://www.gpo.gov/gpo/abstracts/abstract.action?region=Virginia%20Beach)

For information of a technical nature call Richard Gilbert at (757) 490-7944 (no collect calls).

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS Any contract which results from this Invitation for Bid will be subject to GPO Contract Terms (GPO Publication. 310.2, effective December 1, 1987 (Rev. 6-01)) and Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication. 310.1, effective May 1979 (Rev. 8-02)).

GPO PUBLICATION. 310.2 IS AVAILABLE ON THE GPO WEB SITE AT
<http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf>

GPO PUBLICATION. 310.1 IS AVAILABLE ON THE GPO WEB SITE AT
<http://www.gpo.gov/pdfs/vendors/ac-sfas/qatap.pdf>

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/pdfs/vendors/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

SUBCONTRACTING: The predominant production function is printing. Bidders who must subcontract this operation will be declared non-responsible.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level II.
- (b) Finishing (item related) Attributes -- Level II.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	O.K. press sheets
P-8. Halftone Match (Single and Double Impression)	O.K. press sheets
P-10. Process Color Match	O.K. press sheets

In the event a press sheet inspection is not held, the following standards will prevail:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved proofs
P-8. Halftone Match (Single and Double Impression)	Approved proofs
P-10. Process Color Match	Approved Proofs

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five (5) years as a result of, and including, any extension(s)

added under this clause. Further extension may be negotiated under the “EXTENSION OF CONTRACT TERM” clause. See also “ECONOMIC PRICE ADJUSTMENT” for authorized pricing adjustment(s).

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from Date of Award to August 31, 2016, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted “Consumer Price Index For All Urban Consumers - Commodities Less Food” (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending March 31, 2015, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor’s/subcontractor’s facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual print order for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from Date of Award through August 31, 2016, plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be “issued”, for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "ORDERING". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "ORDERING" clause of this contract.

PAYMENT: Submit all billing to: U.S. Government Publishing Office, Comptroller, Stop FMCE, Financial Management Service, Washington, DC 20401.

TO INSURE PAYMENT FROM GPO, PLEASE MAKE SURE TO USE THE GPO BAR CODE COVER SHEET WITH YOUR INVOICE. REFER TO THE FOLLOWING WEB PAGE FOR INSTRUCTIONS:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

SECTION 2. - SPECIFICATIONS

SCOPE: These specifications cover the production of separate-cover publications requiring such operations as electronic prepress, printing in four-color process, with a PMS ink, and a Dull UV, binding, packing, and distribution.

TITLE: Veritas.

FREQUENCY OF ORDERS: Quarterly.

QUANTITY: Approximately 10,000 to 15,000 copies per order with an average of 12,000 copies.

NUMBER OF PAGES: Approximately 72 to 120 pages (plus cover) per order with an average of 88 pages. Two (2) issues per year will contain a 4-page foldout. 16-3/8x11”.

TRIM SIZES: 8-1/2 x 11”.

GOVERNMENT TO FURNISH:

Electronic media will be furnished as follows –

Platform: MAC

Storage Media: CD-ROM

Software: Adobe InDesign CS; Adobe Illustrator CS; Adobe Photoshop CS.

All platform system and software upgrades (for specified applications) which may occur during the term of the contract must be supported by the contractor.

Fonts: All screen and printer fonts will be furnished.

The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor’s archive immediately after completion of the contract.

Additional Information: All illustrations are scanned into electronic files.

A visual of all pages will be furnished.

Visuals may be less than 100% to show bleeds.

The color identification system used is CMYK.

GPO Form 952 (Desktop Publishing - Disk Information) will be furnished.

Distribution list will be furnished on CD in Microsoft Excel file format. Addresses sorted alphabetically by state.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under “GOVERNMENT TO FURNISH,” necessary to produce the product(s) in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to Daniel Telles at (910) 432-9625.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

All halftones are to be at 150-line screen or finer.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not

accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

PROOFS: Contractor must supply a proof sign-off sheet and return airbill. Also please include a reminder that the agency can only keep proofs 2 days.

One set of digital color content proofs . At contractor's option, a film-based composite blueline may be submitted.

Direct to plate must be used to produce the final product with a minimum resolution of 2400 x 2400 dpi.

Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product.

Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product, as applicable.

AND

One set of digital one-piece composite laminated color proofs on the actual production stock (Kodak Approval, Screen TrueRite, Polaroid PolaProof, Latran Prediction, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi. Proofs must show dot structure and be in press configuration. Direct to plate must be used to produce the final product.

OR

Ink Jet Proofs:

In lieu of digital one-piece laminated proofs, at contractor's option one set of inkjet proofs that are G7 profiled and use pigment-based inks may be submitted. A proofing RIP that provides option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-2 standard for Graphic Technology (as of 3/19/09 and future amendments) must be utilized. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain one of the following color control strips to be evaluated for accuracy: IDEAlliance ISO 12647-7 (2007 or later) Wedge or P2P25 Target.

Proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 1/8" x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet. The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements and indicate margins. Proofs will be used for color match on press.

The contractor must not print prior to receipt of an "OK to Print."

PRESS SHEET INSPECTION: Final make-ready press sheets will be inspected and approved at the contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all make-ready sheets that preceded approval.

See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued September 1991. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain one color bar for each color placed parallel to the proofer's ink rollers. The control bars must show areas consisting of 3/16 x 3/16" minimum solid color patches; tint patches of 25, 50, 75%; dot gain scale (GATF, BRUNNER, or GRETAG); and gray balance patches for process color, repeated across the entire press sheet. The density must be constant across the full width of the sheet with deviations not to exceed plus or minus 5%. For viewing of the press sheets, the contractor must provide a densitometer and controlled lighting using overhead viewing lights with 5000 degree Kelvin lumination.

Call Mr. Daniel Telles at 910-432-9625 between the hours of 8:00 a.m. and 2:00 p.m. prevailing eastern time, with a **three workday notice**.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the “Government Paper Specification Standards No. 12” dated March 2011. Government Paper Specification Standards No. 12 – http://www.gpo.gov/pdfs/customers/sfas/vol12/vol_12.pdf. All text paper used in each copy must be of a uniform shade.

All cover paper must have the grain parallel to the spine.

Text – White Dull Coated Book, basis weight: 80 lbs. per 500 sheets, 25 x 38”, equal to JCP Code A261.

Cover – White No. 2 Coated Cover, Dull Finish, basis weight: 80 lbs. per 500 sheets, 20 x 26”, equal to JCP Code L62.

PRINTING: Covers print 5/4 CMYK with a 5th color PMS, full bleed, plus a flood coat Dull UV. Outside of covers are to flood coated with a Dull UV. There are no exceptions to this requirement.

Text pages print head-to-head in four-color process, full bleed. Facing pages print to and must align across the bind. Must be printed on a press capable of printing four colors in a single pass through the press (minimum four printing units).

BINDING: Perfect bind text and wraparound cover. Grain must run parallel with spine. Hinge score covers. Trim 3 sides.

MARGINS: Margins will be as indicated on the print order or furnished copy. Text pages contain bleeds throughout. Covers 1 and 4 bleed on three sides. Cover 2 may contain bleeds.

PACKING:

Bulk Shipments - Pack in shipping containers not to exceed 45 pounds when fully packed.

Mailed Shipments - All single copies and multiple copies up to 200 leaves must be inserted into polybags..

Quantities over 200 leaves, up to 12 pounds, must be inserted into cushioned shipping bags or wrapped in shipping bundles (maximum gross weight 14 pounds).

Quantities over 12 pounds, up to 24 pounds, must be wrapped in shipping bundles or packed in small shipping containers (maximum gross weight 27 pounds).

Quantities over 24 pounds, up to 36 pounds, must be packed in shipping containers (maximum gross weight 40 pounds).

LABELING AND MARKING:

Bulk Shipments - Reproduce shipping container label from furnished repro, fill in appropriate blanks, and attach to shipping containers.

Mailed Shipments - Create and affix a recipient address label to each unit of mail packaged in polybags, cushioned shipping bags, shipping bundles, and containers.

At contractor’s option, addresses may be imaged directly on to the packages/containers.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

Books

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special Government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent to: Commander, USASOC, Attn: AOHS, Building D3915, Room 355, Ardennes and Merrill Streets, Fort Bragg, NC 28310.

A copy of the PRINT ORDER/SPECIFICATION and a signed Government-furnished certificate of selection must be included.

DISTRIBUTION: F.O.B. Contractor's City: Mail/ship approximately 9,262 copies to approximately 2,530 addresses. Mailing/shipping shall be made at the most economical rate, reimbursable.

An Excel file with complete addresses and quantities will be furnished with each print order.

A minor number of addresses will require verification of receipt. Those addresses will be identified at the time the print order is placed.

The contractor is required to apply the appropriate postage to each mailing. The contractor will be reimbursed for postage by submitting a properly completed Postal Service form (or equivalent) with the invoice for mailing. A duplicate copy of the postal receipts must be delivered to Kenneth Finlayson, 911 Camargo Ct, Hope Mills NC 28348.

All copies mailed must conform to the appropriate regulations in the U.S. Postal Service manuals for "Domestic Mail" or "International Mail", as applicable.

Shipments are to be made by reimbursable parcel post or small package carrier, whichever method is most economical to the Government, unless otherwise instructed. However, shipments to APO, FPO, and post office addresses, regardless of total weight of shipment, must be made by reimbursable U.S. Postal Service.

F.O.B. Destination (Contractor pays the freight.)

1,000 copies to: Airborne and Special Operations Museum, Attn: Gift Shop, 100 Bragg Blvd., Fayetteville NC 28301.

The balance of approximately 1,738 copies to: SecurStorage Co., Attn: Daniel Telles #445, 302 N. Reilly Road, Fayetteville NC 28303. Inside delivery is required.

1 sample copy to: USGPO, Attn. Russ Ward, 291 Independence Blvd. Suite 401, Virginia Beach, VA 23462.

Upon completion of each order, all furnished material and electronic media must be returned to: Commander, USASOC, Attn: AOHS, E-1930 Desert Storm Drive, Fort Bragg, NC 28310.

All expenses incidental to returning materials, submitting proofs, and furnishing samples must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Furnished material must be picked up from: Commander, USASOC, Attn: AOHS, E-1930 Desert Storm Drive, Fort Bragg, NC 28310.

Proofs must be delivered to Daniel Telles, 2908 Hollow Springs Ct., Fayetteville NC 28311. Furnished electronic media must be returned with proofs.

No definite schedule for pickup of material can be predetermined.

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

Deliver proofs within 4 workdays after notification of availability of print order and furnished material. Proofs will be held for 2 workdays for review until they are made available for pickup. (Note: The first workday after receipt of proofs at the Department is day one of the hold time.)

Complete distribution must be made within 10 workdays after proofs are made available for pickup.

All transit time for furnished material and proofs is included in the above 16-day schedule.

The ship/deliver date indicated on the print order is the date products ordered for delivery f.o.b. destination must be delivered in hand to the destination(s) specified and the products ordered for mail/shipment f.o.b. contractor's city must be delivered to the U.S. Post Office or small package carrier.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

SECTION 3. - DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "SCHEDULE OF PRICES" to the following units of production which are the estimated requirements to produce one (1) year's production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

The following item designations correspond to those listed in the "SCHEDULE OF PRICES".

	(1)	(2)
I.		
(a)	352	4,224
(b)	320	3,840
(c)	2	24
(d)	4	48
(e)	4	48
II.		
1.	176	
2.(a)	8,772	
(b)	928	
(c)	368	
(d)	40	

SECTION 4. - SCHEDULE OF PRICES

Bids offered are f.o.b. contractor’s city for all mailing/shipments and f.o.b. destination for all other shipments.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the DETERMINATION OF AWARD) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All invoices submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 or 1,000 will be prorated at the per-100 or per-1,000 rate.

A charge will be allowed for each page, whether printed or blank.

THE CONTRACTOR IS CAUTIONED THAT HE/SHE SHALL NOT PERFORM ANY OPERATION OR PRODUCT ANY PRODUCT FOR WHICH HE/SHE HAS NOT QUOTED A PRICE. UNDER THE CONTRACT. FURTHER, THE CONTRACTOR IS NOT TO ACCEPT PRINT ORDERS WHICH ARE OUTSIDE THE SCOPE OF THE CONTRACT. IF SUCH ORDERS ARE PLACED, CONTRACTOR IS TO NOTIFY GPO IMMEDIATELY. FAILURE TO DO SO MAY RESULT IN NONPAYMENT.

I. PRINTING AND BINDING: Prices offered shall include the cost of all required materials and operations (including proofs and paper) necessary for the printing and binding of the product listed in accordance with these specifications.

	<u>Makeready and/or Setup</u> (1)	<u>Running Per 1,000 Copies</u> (2)
(a) Text printing in 4/color process and dull varnish incl binding...per page ...\$ _____	\$ _____	\$ _____
(b) Text printing an additional PMS color as a fifth ink.....per page.....\$ _____	\$ _____	\$ _____
(c) Foldout printing in 4/color process.....per foldout.....\$ _____	\$ _____	\$ _____
(d) Cover printing in 4/color process and a Dull UV including binding.....per complete cover.....\$ _____	\$ _____	\$ _____
(e) Cover printing an additional PMS color as a fifth inkper page.....\$ _____	\$ _____	\$ _____

Initials

II. PACKING AND DISTRIBUTION:

1. *Bulk Shipments --*

Packing and sealing shipping containers..... per container\$_____

2. *Mailed Shipments –*

Prices must include the cost of addressing kraft envelopes, cushioned shipping bags, shipping bundles, and containers.

(a) Single copies and multiple copies up to 200 leaves
in polybags.....per bag.....\$_____

(b) Single or multiple copies over 200 leaves,
up to 12 pounds, in cushioned shipping bags
or wrapped in shipping bundles (maximum
gross weight 14 pounds)..... per bag or bundle\$_____

(c) Quantities over 12 pounds, up to 24 pounds,
wrapped in shipping bundles or packed in
shipping containers, at contractor’s option
(maximum gross weight 27 pounds) per bundle or container\$_____

(d) Quantities over 24 pounds, up to 36 pounds,
packed in shipping containers (maximum
gross weight 40 pounds)..... per container\$_____

INSTRUCTIONS FOR BID SUBMISSION: Fill out “SECTION 4. – SCHEDULE OF PRICES,” initialing or signing each page in the space(s) provided. Submit two copies (original and one exact duplicate) of the “SCHEDULE OF PRICES” with two copies of the GPO Form 910 “**BID**” form. Do not enter bid prices on GPO Form 910; prices entered in the “SCHEDULE OF PRICES” will prevail.

Bidder _____

(City - State)

By _____
(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)

GPO Form 910
(R 8-01) P.57021-4
Part 1
ORIGINAL

U.S. GOVERNMENT PRINTING OFFICE
Printing Procurement Department
BID

All bids are subject to GPO Publication 310.2, Contract Terms (Rev. 6-01) which is incorporated by reference, and the representations and certifications on the reverse of part one of this GPO Form 910.

nd

Shipment(s) will be made from: City _____, State _____

(The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor's city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, contractor will be responsible for any additional shipping costs incurred.)

PROGRAM NO. _____ (BIDDER TO ATTACH SCHEDULE OF PRICES TO THIS BID FORM)

or

JACKET NO. _____

BID _____

Additional _____ Rate _____

Discounts are offered for prompt payment as follows: _____ percent, _____ calendar days.
See Provision 12 "Discounts" in GPO Contract Terms (Pub. 310.2).

Bidder hereby acknowledges amendment(s) number(ed) _____

In compliance with the above, the undersigned agrees, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

Notice: Failure to provide a 60 day bid acceptance period may result in expiration of your bid prior to award.

COMPANY SUBMITTING BID

PERSON AUTHORIZED TO BID

Company _____

Name _____

Address _____

Title _____

City _____ State _____ Zip _____

Signature _____

GPO Contractor Code (if known) _____

Date _____

Telephone Number _____

Facsimile Number _____

